

March 26, 2020



RE: COVID-19 Essential Business Letter

Dear valued customers and business partners,

We are in a global crisis unlike anything we have ever experienced before. In this challenging time, we are reminded that our health and well-being are paramount. Best practices like social distancing, healthy hygiene, and constant cleaning and disinfecting are essential for us to beat COVID-19.

As a retailer for your products as well as your partner in business, we want to continue to provide support to all of our customers, whether government or military, plumbers, waste water collection and filtration, meat packing plants, agricultural providers, and cleaning service providers.

Our intent is to remain operational throughout this crisis, to continue to provide critical supplies in the effort to support infrastructure and cleanliness.

Ultimate Washer is considered an “essential business” by definition provided to us by governmental authority as a supplier of mission critical supplies necessary to operate.

We are carefully following directives from the CDC and implemented the following good health routines:

1. We have temporarily closed our office to the outside public and will only interact for time being via telephone or internet to communicate.
2. Only employees will be permitted in our facility, and we will maintain a policy of separation of a minimum of 6 feet.
3. Critical staff will be permitted to work from home and rotate in the office to ensure we can continue normal day to day operations that require a physical presence.
4. All staff is regularly washing hands, and not shaking hands or making close contact with delivery drivers or carriers.
5. We are regularly cleaning and disinfecting door knobs, computer keyboards, phone handsets, tape dispensers, cutting blades, or any other tools that are often shared by more than one employee.

We want to do our part to slow the spread while still remaining operational for critical support. While we understand that COVID-19 will not be gone overnight, we want to respect any health directives while still being operational to provide needed critical supplies.

Management Team

Ultimate Washer Inc.